

TOLOMA LODGE

LODGE RULES

I. * Mission. The mission of this Lodge is to fulfill the purpose of the Order of the Arrow as an integral part of the Boy Scouts of America through positive youth leadership under the guidance of selected capable adults.

II. Name and Affiliation of the Lodge.

* A. The Lodge shall be known as: Toloma Lodge, Greater Yosemite Council No. 059, Boy Scouts of America, and shall be under the supervision of the Council Camping or Boy Scout Committee and the administrative authority of the Scout Executive.

B. The Lodge Totem shall be the Lynx.

C. The Lodge shall be divided into Chapters at District boundaries. The Lodge Executive Committee may authorize—more than one Chapter(s) within a District with the approval of the Scout Executive as follows:

1. Sumi Chapter may have a Skull Chapter in the Calaveras County portion of Gold County District.

2. MeWuk Chapter may have a Lakasami Chapter in San Joaquin County portion of Sierra Valley District and/or a Golden Heritage Chapter in Tuolumne County portion of Sierra Valley District.

3. Yo-Se-Mite Chapter may have an El Capitan Chapter in the Stanislaus County portion of Rio Del Oro District.

D. Additional District Chapter(s) will be authorized annually to exist on a calendar year to year basis by the Lodge Executive Committee.

E. Each Chapter shall be under the supervision of the District Committee and the administrative authority of the District Executive.

III. Election to Membership.

* A. The requirements for membership in this Lodge are as stated in the current printing of the *Order of the Arrow Handbook* and the *Order of the Arrow Guide for Officers and Advisers*.

* B. Procedure for the Ordeal shall be as stated in the *Order of the Arrow Handbook* and the *Guide to Inductions*.

C. There shall be an induction fee payable at the time of the Ordeal induction. For this fee, each new Ordeal member shall receive:

1. Membership Dues paid for the current and following year.
2. Membership Card.
3. Ordeal Sash.
4. Order of the Arrow Handbook.
5. Lodge Flap.
6. Universal Arrow Ribbon.

IV. Lodge Officers.

* A. The officers of this Lodge shall be Lodge Chief, Lodge Vice Chief, Lodge Secretary/Treasurer. These elected Officers must be younger than 21 during the entire term of office. This election by the youth will be at a pre-announced Lodge meeting. This pre-announced meeting shall be at the Lodge Fall Fellowship or other Fall Event. Formal installation shall take place at the Lodge Recognition Dinner. The term of office shall run from this Lodge Recognition Dinner to the next Lodge Recognition Dinner.

* B. The Lodge Executive Committee shall be composed of the elected Lodge officers, immediate Past Lodge Chief, Chapter Chiefs, Lodge Operating Committee Chairmen, Lodge Adviser, and Chapter Advisers, another member of the Council Camping or Boy Scout Committee, Scout Executive, Lodge Staff Adviser.

C. The Lodge Chief may appoint the following operating Committee Vice Chiefs/Committee Chairmen, with the approval of the Lodge Executive Committee: Activities, Camping Promotion, Ceremonies, Unit Elections, Vigil Honor Nominations, Lodge Newsletter, and/or other operating committee(s) that may be required.

D. In order for the Lodge Executive Committee to conduct business normally, a quorum must be established. A quorum is established when at least 50% of the elected Lodge Officers is present and at least 50% of the Chapter Chiefs is present. An action is approved when a majority of voting members in attendance concurs, except where stated otherwise in these rules. In Lieu of a quorum, an action is approved only by unanimous agreement of the voting members in attendance, which includes at least two Lodge Officers and two Chapter Chiefs.

E. Any Lodge Officer may be removed from office if two thirds (2/3) of the Lodge Executive Committee agrees that he is not completing his duties to their satisfaction.

F. The Lodge Vice Chief shall assume a vacancy in the Office of Lodge Chief.

G. The Lodge Chief with approval of two thirds (2/3) of the Lodge Executive Committee shall fill a Vacancy in any Lodge Office, exclusive of the office of Lodge Chief, through an appointment.

H. No member shall occupy more than one Lodge Office and/or Chapter Office position during the same term of Office.

V. Brotherhood Membership.

* A. Completion of the Brotherhood membership shall be in accordance with the requirements in the current printing of the *Order of the Arrow Handbook* and the *Order of the Arrow Guide for Officers and Advisers*.

B. There shall be a Brotherhood membership fee. For this fee, each new Brotherhood member shall receive:

1. Membership Card.
2. Brotherhood Sash.

VI. The Vigil Honor.

* A. Attainment of the Vigil Honor shall be in accordance with the requirements in the current printing of the *Order of the Arrow Handbook* and the *Order of the Arrow Guide for Officers and Advisers*.

B. Each Chapter shall have a representative appointed to the Lodge Vigil Honor Nominations Committee. All voting members of the committee must be under 21 years of age.

C. Upon conferring of the Vigil Honor, each new Vigil Honor member shall receive at no charge:

1. Vigil Honor Membership Card.
2. Vigil Honor Certificate.
3. Vigil Honor Sash.

VII. Finances.

* A. All Order of the Arrow funds shall be handled through the Council Service Center and go through all normal accounting procedures.

B. The Lodge must gain approval of two thirds (2/3) of the Lodge Executive Committee and the Lodge Adviser before incurring any expenses. All Lodge Officers, Lodge Adviser and Chapter Chiefs are expected to submit an annual budget proposal to the Lodge Executive Committee for approval. Expenses for which a budget was not submitted may be approved on an individual basis.

C. Membership dues shall be paid annually at a Council Service Center or at a Lodge Activity in the amount of \$12.00. Inactive members (those who have not paid dues for the prior year or prior years) may reinstate their membership for the current year without incurring a late fee or paying any arrears dues.

VIII. *Voting. Arrowmen under the age of 21 may vote in matters of lodge business.

IX. Chapter Officers and Committees.

A. The Officers of each Chapter shall be Chapter Chief, Chapter Vice Chief and Chapter Secretary. These elected Officers must be under 21 years of age for the entire term of office.

B. Chapter Officers shall be elected at a Chapter Meeting, usually one which falls prior to the Lodge Leadership Development Retreat and/or Lodge Recognition Dinner. The term of office shall run from the end of the Chapter meeting when elected until the end of the next year's Chapter election meeting. The official installation shall take place at the Lodge Recognition Dinner.

C. The Chapter Chief may appoint the following Chapter Committee Chairmen: Camping Promotion, Unit Elections and Calling Out Ceremony, and/or other operating committee(s) that may be required.

D. The Chapter Executive Committee shall be composed of the Elected Chapter Officers, Chapter Adviser and District Executive. In order to conduct business, a quorum consisting of two (2) of the elected Officers must be present. An action is approved when a majority of voting Chapter members in attendance concurs, except where stated otherwise by these rules.

E. Any Chapter Officer may be removed from Office if two thirds (2/3) of the Chapter Executive Committee agrees that he is not completing his duties to their satisfaction.

F. The Vice Chief of that Chapter will assume a vacancy in the Office of Chapter Chief.

G. A vacancy in a chapter office, exclusive of the office of Chapter Chief, shall be filled by appointment of the Chapter Chief with approval of two thirds (2/3) of the Chapter Executive Committee.

X. Meetings and Activities.

A. The Lodge shall schedule events as follows: Spring Fellowship and Ordeal,

Summer Fellowship and Ordeal, Fall Fellowship, Lodge Leadership Development Retreat, Lodge Recognition Dinner, Winter Fellowship and Ordeal and other events as determined by the Lodge Executive Committee.

B. The Lodge Executive Committee shall hold at least six (6) meetings each year and at least once per quarter.

C. Each Chapter may schedule business meetings as required. Fellowships and other events may be scheduled as determined by the Chapter Executive Committee, subject to the approval of the Chapter Key 3 and the Lodge Executive Committee.

D. The Chapter Executive Committee shall hold at least four (4) meetings each year and at least once per quarter.

E. Only members with current Lodge membership dues paid shall be allowed to attend Lodge or Chapter Activities.

XI. Insignia.

A. The Lodge shall have an embroidered pocket flap patch (Lodge Flap) designed to fit the shape of the right pocket flap of the Official Scout Uniform shirt. The design of the patch must include the Lodge Name and Totem. It must also include one of the following words "Scouting USA" or "BSA," or a Fleur-de-lis.

B. The Lodge flap design may be changed, subject to the above limitations with the unanimous approval of the Lodge Executive Committee.

C. The Lodge Executive Committee may authorize temporary patches and special Lodge flap designs for events and special occasions.

XII. Amendments. These rules may be amended, subject to the following stipulations.

A. The proposed amendment must be submitted in writing to the Lodge Executive Committee and approved. The Lodge Executive Committee approval may be obtained at any scheduled or special meeting of the Committee or at any scheduled Lodge event. In the event that a special meeting of the Lodge Executive Committee is called for this approval, notice must be sent to all Committee members at least 15 days prior to the special meeting.

B. Sections of the Lodge rules preceded by an asterisk (*) are required by the National Order of the Arrow Committee and may not be amended or omitted except to match the revisions shown in the *Order of the Arrow Handbook* and the *Order of the Arrow Guide for Officers and Advisers*.